

Tuesday
JAN. 10th
*7:30 p.m.

Next meeting of the Harbor Management Commission.

R.S.V.P. Chairman DeLinks, 434-7667, or
E-mail to calibercomp@sbcglobal.net

if you can not attend

Meetings are the second Tuesday of the month. No August or December meetings.

Schedule for 2006

February 7th
March 14th
April 11th
May 9th
June 13th
July 11th
September 12th
October 10th
November 14th

* This time may change depending on a guest speaker's availability. You'll be notified.

Minutes of a meeting of
The Old Lyme Harbor Management Commission
Held on November 15, 2005

		<u>Present</u>	<u>Not Present</u>
Members	Norman Hewitt	X	
	Robert Doyen	X	
	Lori Sulmasy	X	
	Anthony Licitra		X
	Charles DeLinks	X	
	Harry Kerop	X	
	Michael Mackey	X	
	Michael Magee	X	
	Michael Moran	X	
Alternate people			
	Judi Glover		X
	Steve Ross		X
	David Zita	X	
Ex-officio			
	Brad Ficken, Harbor Master	X	

A quorum being present Chairman Hewitt called the meeting to order at 7:39 p.m.

REPORTS

CLERK'S REPORT

The Minutes of the previous meeting were reviewed and accepted as presented.

TREASURER'S REPORT

Treasurer Licitra, while absent from the meeting, presented the following report of transactions.

For the month of September, 2005

Harbor Management Commission

09/01/05 Beginning balance
Receipts

11,407.43

	Mooring Permit Fees	1,775.00	
	Interest Income	<u>4.68</u>	1,779.68
	<u>Disbursements</u>		
	Clerk's services	(75.00)	
	Postage	(1.57)	<u>(76.57)</u>
09/30/05	Ending Balance		<u><u>13,110.54</u></u>

Marine Patrol Boat (Town appropriation)

09/01/05	Available funds		1,476.62
	<u>Disbursements</u>		
		0.00	<u>0.00</u>
09/01/05	Available funds (balance of appropriation)		<u><u>1,476.62</u></u>

Dinghy Dock Storage (Town appropriation)

09/01/05	Available funds		850.00
	<u>No activity</u>	0.00	<u>0.00</u>
09/01/05	Available funds (balance of appropriation)		<u><u>850.00</u></u>

Summary

Expenses for the fiscal year (7/1/05-6/30/06)
to date:

Harbor Management Commission	426.57
Patrol Boat	23.38
Dinghy Dock	<u>0.00</u>
Total	449.95

For the month of October, 2005

Harbor Management Commission

10/01/05	Beginning balance		13,110.54
	<u>Receipts</u>		
	Member's dinner reimbursement	35.00	
	Interest Income	<u>5.15</u>	40.15
	<u>Disbursements</u>		
	Annual meeting & dinner of Conn.Hrbr.Mgmt. Assoc	(385.00)	<u>(385.00)</u>
10/31/05	Ending Balance		<u><u>12,765.69</u></u>

Marine Patrol Boat (Town appropriation)

10/01/05	Available funds		1,476.62
	<u>Disbursements</u>		
		0.00	<u>0.00</u>
10/31/05	Available funds (balance of appropriation)		<u><u>1,476.62</u></u>

Dinghy Dock Storage (Town appropriation)

10/01/05	Available funds		850.00
	<u>No activity</u>	0.00	<u>0.00</u>
10/31/05	Available funds (balance of appropriation)		<u><u>850.00</u></u>

Summary

Expenses for the fiscal year (7/1/05-6/30/06)
to date:

Harbor Management Commission	811.57
Patrol Boat	23.38

Dinghy Dock	0.00
Total	<u>834.95</u>

The details of the above summary of expenses are available from the Treasurer and a copy of his report is filed in the Commission's Minutes book.

OLD BUSINESS

Dock Permit Applications

Norman reported that he received a notice from an engineer, Robert Shickle, that he's submitting an application to the D.E.P. for a permit to build a dock on property two lots up (north) of the Baldwin Bridge. Norman will present it to the commission once received.

Dock Standards

Norman said that he'd had a conversation with Mr. Torrence Downs of CREPA regarding our proposed dock standards and has a few notes. Norman will pass on his notes to the Dock Standards Committee. Mr. Downs' one important comment was his suggestion that the height of any pilings not exceed the height of any walkway.

Norman also announced that Committee Member Lori Sulmasy submitted her resignation from the Commission, to be effective December 31, 2005. As Lori is a member of the Dock Standards Committee, the Committee needs to be re-staffed. Bob Doyen volunteered and Norman appointed him and Steve Ross to the Committee.

Those present expressed appreciation to Lori for all of her work and wished her well.

To do:

Norman is to show Mr. Torrence Downs' comments with the Committee.

Patrol Boat

The boat was pulled in anticipation of a hurricane that had a possibility of coming up the East Coast. It is however, ready for re-launch should that be required. It will be winterized after December 1st.

To do:

Winterize, usually done by members of the Fire Department and shrink wrapped by Charlie DeLinks.

Dinghy Dock

Mike Mackey has locked the gate and the dock has been pulled. The town's public works department has been asked to remove debris and cut down the overgrown vegetation.

Harbor Improvements

Steve Ross spoke with the Town's First Selectman and the manager of the town's public works department about improvements at the Town Landing site.. It was decided that the site needed only a couple of loads of stone to maintain and rehabilitate the landing to its historical use and improve its safety.

After further discussion, the Commission approved its funding of the cost of the stone, while the town was to provide the labor and any necessary machinery.

To do:

Steve Ross is to follow up with the town to see that the appropriate work is completed and that signage showing that this work was solely done by the town is put on the site. Steve is also to submit an article about the project and its purpose to the Old Lyme Times.

Dave Zita and Mike Moran are to identify other town owned properties and develop simple proposals to resurrect their historical use.

Report for the town's annual report

Dave Zita was thanked for his writing of the report of the Harbor Management Commission's activities for inclusion in the town's annual report.

To do:

Dave is to get the report to Michelle Dickey, the editor of the town's report.

NEW BUSINESS

Commitments

Norman expressed disappointment that a number of the commissioners who said they would attend the Connecticut Harbor Management Association annual meeting did not show up. As the commission paid for their tickets, he felt that those who did not fulfill their commitment to attend ought to reimburse the commission for the expense. After discussion, it was moved and seconded (Mackey/Doyen) and unanimously

RESOLVED that those members who commit to attend and then do not attend any functions, will be responsible for costs incurred and promptly reimburse the commission for those costs unless any commitment or reservation is cancelled either 10 days prior to the event or due to a health emergency.

Vacancies created by resignations

The resignation of Commissioners Lori Sulmasy and Judi Glover opens two positions on the commission. Lori proposed Mr. John Flower and Steve Ross suggested Dr. John Mittleman.

To do:

Lori is to ask John Flower to submit a resume and a statement of why he'd like to be appointed to Norman. Norman is to talk with the first selectman about having Dr. Mittleman appointed.

Funding and Grants

There is a grant available from the State for the funding of a sewage pump out boat. The commission felt that the town did not need its own boat as it participates with other towns in a jointly managed boat serving several neighboring towns.

The town receives money from the state that is collected by the state as boat registration fees. These funds may be designated as funds for harbor improvements and, as such, ought not to be commingled with the operating funds of the town. There is also a grant available annually from the federal government for harbor improvements (Wallop/Breaux funds) and another from the state (Long Island Sound License Plate funds). To clarify what funding is available to the commission the following to do items were implemented.

To do:

Lori is to research and report on whether boat registration funds are designated for harbor improvements or are for the general use of the town. Tony is to calculate what the town has been collecting over the years from these funds.

Election of Officers

After discussion, nomination and vote, the following were elected to the positions indicated for the year 2006.

Chairman – Mr. Charles DeLinks
Vice Chairman - Mr. Robert Doyen
Secretary – Mr. Steve Ross
Treasurer – Mr. Anthony Licitra

To do:

Officially move alternate people to status of regular members.

Retiring Chairman's Remarks

Norman, as previously indicated, did not seek reelection as chairman of the commission stating that, instead, and due to other obligations, he could only serve in a non-officer capacity. He thanked all commissioners for all of their support and hard work and hopes

that the momentum will be sustained. He also said that it was wonderful that all commissioners quickly engage in physical activities and hopes that this enthusiasm transmits to more of the non-physical obligations of the commission. Additionally, he looks forward to contributing whatever he can to the commission in the future and hopes that the many good ideas put forth can be carried onward to fruition.

There being no further business, the meeting was adjourned at 8:58 p.m.

Respectfully submitted,

Brad Ficken, as Clerk